



Musical Theater Registration and Release Form

All registrations are **Due AUGUST 10th**

Please fill one per student

Student's Name: _____ Student Cell: _____ Age: _____ Grade: _____

Gender: M _____ F _____ Mother's Cell: _____ Father's Cell: _____

Email address: (Mother) _____ (Father) _____

Address: _____

City: _____ State: _____ Zip _____

Emergency Contact: _____ Relationship: _____ Phone: _____

REHEARSALS:

I will be missing no more than 1 date for rehearsals . (maximum of 1) (**these dates should not be after February 1st** unless for an absolute emergency) DATE 1 _____

- All students MUST be at the audition on August 26th Sunday 2 – 4PM * (more information on another page)

_____ YES, my child will be at Audition – August 26th – Sunday 2-4PM . If you cant make the audition date, we will make arrangements.

_____ YES I give permission for my child to be photographed and put in the program. (pictures will only be used for program and on studio website and face book page)

- We will be having 4 shows – because of the popularity of the show and to give our students a chance to perform 4 times on stage. Each cast will get 2 performances , but all students will be on stage for all 4 shows.

Batavia Studios Medical Release Form:

Please note any Allergies or other illnesses we should be aware of: _____

I do hereby release Batavia Studios and all instructors from any and all claims for damages or for injuries which I, or the minor student may sustain while participating in any activities with Batavia Studios. I do also give Batavia Studios permission to obtain or provide any necessary medical attention for the student.

Signed: _____ Date _____ Name: _____

Payment Information

DEADLINE FOR ALL REGISTRATIONS –August 10th

Included in your payment

- Sets & Props
- All Rehearsals including tech week
- Performance at conclusion of program
- Microphones and Batteries for microphones
- Costumes *
- Audition Day

*Peter Pan Actors Book **(For this show –**

BOOKS MUST BE RETURNED WITHOUT ANY MARKS) – a 25.00 charge will be applied at the end if you do not return these books.

Not Included in your payment but required:

- Dance/Jazz/Character shoes (BLACK ONLY)
- Black shorts
- Black leggings
- Nude Leotard
- Black Long Sleeved Shirt
- Makeup/Hair accessories

OPTIONAL Items not included in your payment

- Rehearsal CD
- Photography CD
- DVD (Purchase 12 or more tickets, you will receive a free DVD of your choice of CAST)
- Peter Pan T-Shirt

*All Major Show Costumes will all be provided except what is listed under “Not Included in your payment”

PAYMENTS:

5 Monthly Payments - October, Nov, Dec, Jan, Feb

Oct 1 st	\$130
Nov 1 st	\$130
Dec 1 st	\$130
Jan 1 st	\$130
Feb 1 st	\$130

DUE UPON REGISTRATION – \$180.00 (non-refundable) \$ 180

CD (optional but highly recommended) - \$15.00 \$ _____

T-SHIRTS - \$15.00 \$ _____

(Sizes available are – Child Medium, Child Large, Adult Small , Adult Medium) Size - _____

___ CHARGE FULL PAYMENT (45.00 discount)(subtract \$45.00 here)_____

___ CHARGE MONTHLY PAYMENTS – fee schedule above

**If you make a full payment, there is a \$45.00 discount – needs to be made at registration.*

TOTAL: \$ _____

Credit Card Information and Authorization

_____ CHARGE FULL PAYMENT (45.00 discount)

_____ CHARGE MONTHLY PAYMENTS – fee schedule above

Name on Credit Card: _____

Billing Zip: _____

VISA MASTERCARD

Credit Card No: _____ 3 digit code _____ Exp: Month / Year _____

Signature: X _____

AUDITION INFORMATION

August 26th, Sunday 2-4PM

- All Students must be in attendance for the entire time for Auditions
- Students must prepare a 36 bar Musical song with Karoake track to use for auditions. Please limit it to 36 bars only, we will have to cut off students for time purposes if longer.
- Students will also be required to do cold readings. Cold readings are when we give them lines to read/act out that they have not previously seen.
- Students should select a song from a Musical. (Not in Peter Pan) Students should bring a iphone or ipad with their karaoke track on it.
- Auditions will take place at Batavia Studios.
- Casting will be announced a few days after all students are auditioned.
- All casting is final and no changes are permitted. There will be two casts. Casting is picked with a lot of consideration and is done in a professional manner. Please understand that we pick roles based on the best student for that particular role. All roles are important in a musical and students should accept their roles with enthusiasm.
- We reserve the right to recast if a student is not prepared by given deadlines.

FLYING GUIDELINES FOR PETER PAN

For the first time, we will be using a professional company out of Las Vegas – Flying by Foy. They have worked with celebrities and Las Vegas shows as well as many Broadway shows. We are taking the safety of all of our children very seriously, so we are spending a lot of money to ensure all precautions.

Because we are flying in this show with some of the major characters, please review and initial below:

_____ Do you give permission for your child to fly under professional guidance - If your child gets cast as a character who flies.

_____ All major characters will be asked to come to the theater on specific days before the show – please keep 2 weeks before the show open – no vacations will be permitted and no off days will be permitted. We will have to use your double for the performance in this case. Foy company has a minimum hour of flying time instruction that needs to be done by each character.

I have reviewed the Casting information and accept these guidelines, and I have gone over this with my child as well.

X _____
Parent Signature

X _____
Student Signature

PARENT AND STUDENT HANDBOOK

PETER PAN FALL MUSICAL THEATER PROGRAM 2018-2019

Audition – August 26th – Sunday 2-4PM

October 13th, 2018– March 9th, 2019 - Saturday 1-4PM Regular Rehearsals

March 9th – 17th - Mandatory Tech and Performance Week

GENERAL

Batavia Studios welcomes you to our Fall 2018-2019 Musical Theater Program of Peter Pan! This show is going to bring many surprises and things we have never done before. And I know all the students have been waiting long for this musical. We are excited to provide returning students and newcomers an opportunity to experience musical theater! We would like to provide our parents and students with updated guidelines and policies to make this semester as productive and organized as possible. Please direct questions or concerns to Urmi Batavia

urmi@bataviastudios.com ; 724-625-6676 ; text her at 330-519-5420

PRODUCTION TEAM/TEACHERS

Producer & Owner: Urmi Batavia

Director: Antonia Botti-Lodovico

Ass Director: Fugi Sisca, Jovana Zaremba

EXPECTATIONS FOR STUDENTS

- Participate in role given with utmost enthusiasm and commitment.
- Wear Appropriate rehearsal attire, including easy to move in clothes and CLOSED toed shoes (preferably soft soled dance shoes)
- Maintain anything brought to rehearsal (Personal belongings, books, water, etc.)
- Come to rehearsal prepared and ON TIME (bring book, pencil, highlighter, and water bottle)
- Have a positive and supportive attitude towards teachers, cast mates and other businesses in the building. This means being on ones' best behavior.

HOW PARENTS CAN SUPPORT STUDENTS

- Arrange for students to attend rehearsals regularly & on time & they are prepared for rehearsals
- Provide appropriate rehearsal attire and required makeup and costume undergarments for performance and tech week
- Ensure students get plenty of rest and nourishment before rehearsal and busy show week.
- Be respectful of how hard all teachers, students and families work to make this a smooth, fair and enriching experience.
- Observe deadlines that are given by teachers.

REHEARSAL POLICIES

ATTENDANCE

Attendance is mandatory at all regular rehearsals throughout the program. We cannot stress how important it is that all students are always there. We do understand that you may have a day which you may not be there – please note those on the sheet provided at time of registration. We have a lot to coordinate so please be respectful to this and attend as many rehearsals as possible.

Peter Pan students will rehearse once a week : Oct 13th – March 9th –Saturdays 1:00PM – 4:00PM at **Batavia Music Studios**. There are two additional dates of rehearsal on February 24th and March 3rd , Sundays that students will be required to come. Mandatory Tech week will begin on March 9th – 17th

PERFORMANCES WILL BE ON – Friday, March 15th, Saturday, March 16th (2 shows) and Sunday, March 17th All students must be at all shows.

REHEARSAL MATERIALS AND ATTIRE

Students need only 4 things for rehearsal:

- 1) Appropriate Attire:
 - Shoes: Jazz or tennis shoes or soft soled dance shoes. For safety reasons, students who do not wear appropriate footwear will be asked to sit and watch rehearsal.
 - Clothes: T-shirt and workout pants (leggings, yoga pants, gym pants/shorts).
- 2) Actors Book and any other additional papers given to student
- 3) Pencils with eraser and Highlighter
- 4) Labeled water bottle and snacks
- 5) IPHONE or some kind of recording device to every rehearsal.

BREAKS AND SNACKS

No scheduled break will be provided for snacks, but children can bring a snack if time permits and they are not working on something specific. Please do not bring snacks that contain peanuts, tree nuts, or any nut products. Bathroom breaks will be provided as needed throughout the rehearsals. I want to note– in the past, we have had to clean up wrappers and food items all over the studio, if we find that they are not cleaning up after themselves after the first couple rehearsals – we will not allow students to bring any snacks to rehearsals.

OFF BOOK DEADLINE

All students should be off book by October 6th rehearsal.

“Off Book” means having all role specific lyrics memorized well enough that students don’t need their book in hand.

MAKE UP AND COSTUME REQUIREMENTS

General guidelines will be provided below. We will provide more detailed and brand names of makeup very soon. The following requirements are required of ALL students – all ages, genders and roles. All of the following should be in a clearly marked bin with students name on it.

MAKE – UP

- Foundation and powder and Bronzer
- Highly pigmented blush
- Multi-color eyeshadow palette (At least 10-15 colors) and White Eyeshadow
- Mascara, Eyeliner (liquid and pencil)
- Matte berry colored lipstick, not gloss (girls and boys)
- Make up applicators (brushes, sponges, etc.)/ Makeup Remover / Tissues

HAIR

- Bobby pins
- Hair ties (for long hair)
- Strong Hairspray

COSTUME BASE & MISC.

- Nude leotard
- Black Leggings / Tights
- Shoes: Black dance shoes – Jazz shoes or soft soled dance shoes
- Black Shorts to be worn with Leotard
- Black long sleeved T-Shirt
- Safety pins

VIDEO AND PHOTOGRAPHY

- Professional video and photography will be taken of the show and will be available to purchase.

VOLUNTEERING

- All parents must volunteer for at least one job on the volunteer list. Please do this on first rehearsal. There are many many responsibilities – small to large. Remember, We can’t do a show without you guys!

REHEARSAL SCHEDULE & AUDITION SCHEDULE

All rehearsals will be at Batavia Studios – 7031 Crider Road, Mars, PA 16046 in our new space. There will be at least 2-3 rehearsals where your child will not be required to come for rehearsal that day – we will be giving you a complete schedule for each individual student after auditions based on their role. That is why it is very very important that you give us

- Oct 13th – Sat – 1:00 – 4:00PM
- Oct 20th – Sat – 1:00 – 4:00PM
- Oct 27th – Sat – 1:00 – 4:00PM
- Nov 3rd – Sat – 1:00 – 4:00PM
- Nov 10th – Sat – 1:00 – 4:00PM
- Nov 17th – Sat – 1:00 – 4:00PM
- Nov 24th – OFF – Thanksgiving Holiday
- Dec 1st – Sat – 1:00 – 4:00PM
- Dec 8th – Sat – 1:00 – 4:00PM
- Dec 15th – OFF – STUDIO RECITAL (this date may change if recital changes to a different date)
- Dec 22nd – Sat – 1:00 – 4:00PM
- Dec 29th – OFF – Christmas Holiday
- Jan 5th – Sat – 1:00 – 4:00PM
- Jan 12th – Sat – 1:00 – 4:00PM
- Jan 19th – Sat – 1:00 – 4:00PM
- Jan 26th – Sat – 1:00 – 4:00PM
- Feb 2nd – Sat – 1:00 – 4:00PM
- Feb 9th – Sat – 1:00 – 4:00PM
- Feb 16th – OFF
- Feb 23rd – Sat – 1:00 – 4:00PM
- Feb 24th – Sunday – 1:00 – 4:00PM
- March 2nd – Sat – 1:00 – 4:00PM
- March 3rd – Sunday – 1:00 – 4:00PM
- March 9th – Sat – 1:00 – 4:00PM
- March 10th – 17th – TECH WEEK – AT THEATER

TECH REHEARSAL WEEK

Tech rehearsal week is MANDATORY! ALL students must be there for the entire time this week. Tech and performance week will all be at THE SUCCOP THEATER – at Butler County Community College.

- March 10th – Sunday – 10 -6PM – Succop Theater – ALL DAY REHEARSAL - MANDATORY CAST A
- March 11th – Monday 3:30- 8:30PM -Succop Theater - CAST A DRESS REHEARSAL and FLYING REHEARSAL
- March 12th – Tuesday 3:30 – 8:30PM – Succop Theater CAST B- DRESS REHEARSAL and FLYING REHEARSAL
- March 13th – Wednesday – 3:30 – 8:30PM –CAST A REHEARSAL – and FLYING REHEARSAL
- March 14th – Thursday – 3:30 – 8:30PM – CAST B REHEARSAL – and FLYING REHEARSAL

** Some major characters will be expected to stay till 9:00 if we need.

PERFORMANCE INFORMATION

DATES – 4 shows total – all students must be at all 4 shows

March 15th – Friday – 7:30PM (CAST A)

March 16th – Saturday – 2PM (CAST A)

March 17th – Saturday – 7:30PM (CAST B)

March 18th – Sunday – 2PM (CAST B)

LOCATION

Succop Theater - Butler County Community College – Main Campus, 107 College Drive, Butler, PA 16002

TICKETS

Ticket sales for all 4 shows will be on Friday, January 11th **at 5:30PM – 7:30PM.** NOTE: Tickets will be \$10.00 presale; \$15.00 at the door.

Tickets will be sold on a first come basis – reserved seating. A sequential number will be given to you when you come in. Each student will be allowed to purchase a total of 4 tickets in the first 5 rows to whichever show preferred. All 4 tickets can be in one show.

SPECIAL Buy 15 tickets – get DVD for one cast of your choice free. Buy 30 tickets – get both casts - 2 DVDS free. Buy 50 tickets – get both Cast DVDS and Digital Photo access free.

PARENT HANDBOOK AGREEMENT FORM

PLEASE SIGN AND CHECK APPROPRIATE BOXES and return this portion to the studio

REHEARSAL CONFLICTS

Please mark an X in the box next to the dates you anticipate your child cannot attend rehearsal (Only one rehearsal may be missed – any more will have to be approved by Antonia and Urmi) **And no absences will be permitted in January at all.**

NOTE ON REHEARSALS: It is important for us to know which date you will be out – because we will be making a special schedule for this show

	Saturday, Oct 13 th - 1:00 – 4:00PM
	Saturday, Oct 20 th - 1:00 – 4:00PM
	Saturday, Oct 27 th – 1:00 – 4:00PM
	Saturday, Nov 3 rd - 1:00 – 4:00PM
	Saturday, Nov 10 th – 1:00 – 4:00PM
	Saturday, Nov 17 th – 1:00 – 4:00PM
	Saturday, Dec 1 st – 1:00 – 4:00PM
	Saturday, Dec 8 th – 1:00 – 4:00PM
	Saturday, Dec 15 th – 1:00PM – 4:00PM
	Saturday, Dec 22 nd – 1:00 – 4:00PM
	Saturday, Jan 5 th – 1:00 – 4:00PM
	Saturday , Jan 12 th – 1:00 – 4:00PM
	Saturday, Jan 19 th – 1:00 – 4:00PM
	Saturday , Jan 26 th – 1:00 – 4:00PM
	Saturday, Feb 2 nd – 1:00 – 4:00PM
	Saturday, Feb 9 th – 1:00 – 4:00PM
	Saturday, Feb 23 rd – 1:00 – 4:00PM
	Sunday, Feb 24 th – 1:00 – 4:00PM
	Saturday, March 2 nd – 1:00 – 4:00PM
	Sunday, March 3 rd – 1:00 – 4:00PM
	TECH WEEK and PERFORMANCE WEEK – MANDATORY FOR ALL STUDENTS
	Saturday, March 9th – 1:00 – 4:00PM – BATAVIA STUDIOS
	Sunday, March 10th – 10AM – 6:00PM – SUCCOP THEATER
	Monday, March 11th – 3:30 – 8:30PM – SUCCOP THEATER
	Tuesday, March 12th – 3:30 – 8:30PM – SUCCOP THEATRE

	Wednesday, March 13th – 3:30 – 8:30PM – SUCCOP THEATER
	Thursday, March 14th – 3:30 – 8:30PM – SUCCOP THEATER
	Friday, March 15th – CALL TIME – 4PM ; PERFORMANCE (CAST A) – 7:30PM
	Saturday, March 16th – CALL TIME – 11:30AM – PERFORMANCE (CAST A) - 2:00PM Saturday, March 16th – Performance (CAST B) – 7:30PM
	Sunday, March 17th – CALL TIME – 11:30AM – PERFORMANCE – 2:00PM (CAST B)

EXPECTATIONS FOR STUDENTS (Please initial each)

- _____ Participate in role given with utmost enthusiasm and commitment.
- _____ Wear Appropriate rehearsal attire, incl. easy to move in clothes and CLOSED toed shoes
- _____ Come to rehearsal prepared and ON TIME (bring actor book, pencil, highlighter, and water bottle.
- _____ Observe memorization deadline – Dec 1st
- _____ Have a positive and supportive attitude towards teachers, cast mates and other businesses in the building. This means being on ones best behavior.
- _____ Understand that all tech week rehearsals are mandatory and all 4 performances will be mandatory for all students.

HOW PARENTS CAN SUPPORT STUDENTS

- _____ Arrange for students to attend rehearsals regularly and on time
- _____ Supervise students preparation for rehearsals
- _____ Provide appropriate rehearsal attire and required makeup and costume undergarments for performance and tech week
- _____ Ensure students get plenty of rest and nourishment before rehearsal and during the busy show week.
- _____ Be respectful of how hard all teachers, students and families work to make this a smooth, fair and enriching experience.
- _____ Observe deadlines that are given by teachers.

VOLUNTEERING

_____ I will volunteer for at least one spot on the volunteer sheet available on Oct 13th

TICKETS

Ticket sales will be on Friday, January 11th – 5:30- - 7:30PM for all 4 shows.

AGREEMENT

I (print name) _____, parent of _____, read, understand and agree with all the guidelines provided in the Parent Handbook.

I (Print name) _____, future student of Peter Pan, read, understand and agree with all the guidelines provided in this handbook.

Parent SIGNATURE X _____

Student SIGNATURE X _____